

CLAY HIGH SCHOOL

INSTRUMENTAL MUSIC
DEPARTMENT

BAND HANDBOOK

2018-2019

PROPERTY

OF

CLAY HIGH SCHOOL
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Principal: Jim Jurski
Asst. Principal: Nathan Quigg

INTRODUCTION

Welcome to the Clay High School Band. You are here because you have displayed the talent, effort and determination that it takes to excel musically. As a member of the band, you will gain valuable experiences as well as life-long memories of your days in high school.

This handbook has been prepared for you and your parents. This handbook communicates expectations, policies and procedures for instrumental activities in the **2018-2019** school year. Keep this handbook handy for future reference and to justify your music expectations. Please, with your parents/guardians, review the handbook, sign the verification letter at the end of the handbook and return it to Mr. Gyuras before the second day of fall practice (**July 27, 2018**).

I wish you the highest level of achievement and success as a member of the bands at Clay High School.

Mr. Brian J. Gyuras
Director of Bands

CURRICULUM OVERVIEW

MISSION STATEMENT

The Clay High School Instrumental Music Program exists to provide the opportunity for all students to develop musically, cognitively, and physically through participation in a performance based class.

PROGRAM PHILOSOPHY

From the elementary through the senior high school levels, training of students for effective participation in the band is a developmental learning process. Teaching the fundamentals of instrument technique begins with every student from the moment he or she comes in contact with the instrument and continues to develop throughout his or her participation in instrumental music.

Student participation in instrumental music builds and supports the creative and critical thinking skills which connect all disciplines. Instrumental music is an equal opportunity program which is sensitive to a diverse student population.

PROGRAM LEARNER OUTCOMES

- I. All students will demonstrate music literacy.
- II. All students will demonstrate control of their instrument in a solo, small group, and large group setting.
- III. All students will perform and listen to music with aesthetic awareness and sensitivity to enrich their quality of life.
- IV. All students will explore a means of creativity and expression.

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THE CLAY HIGH SCHOOL BAND PROGRAM

The Clay High School Band consistently earns top ratings in band festivals throughout Northwest Ohio and the United States. The band is engrained with pride and tradition, has Ohio's largest Alumni Band, and continually represents Clay High School and Oregon, Ohio with the finest level of musical performance.

The band performs a pre-game and half time show at all Clay High School home varsity football games, performs a half-time show at all away varsity football games, and provides spirit and support for the Clay High School fans and football team throughout the season. The band performs for a number of community and civic events (including the Oregon Spring Festival Parade, Oregon Memorial Service, Clay High School Homecoming Parade), as well as fall pep assemblies and a limited number of festivals and events throughout the school year.

A marching band concert is held in the high school gym the last Thursday of marching season. Students audition for "chairs" prior to the fall concert and return to their designated concert/symphonic band instrument the day after the fall marching band concert. Students are given ample time to prepare for their "chair" auditions and should complete their audition in a timely manner.

During an actual school day, the high school bands are divided into three concert bands and two symphonic bands. Students are assigned to their respective band according to their grade level and/or instrumentation (typically freshmen and sophomores in a concert band with juniors and seniors in the symphonic bands). During the fall marching season music for each pre-game and half time show is rehearsed during their respective class time. However, the combined bands only rehearse three times a week in after school rehearsals (M, W, and R).

MEMBERSHIP

Being a member of the Clay Band is a privilege and honor. Membership is open to all high school students who play a band instrument, show interest in actively participating in the band, and properly follow Clay Band and High School rules.

COURSE CREDIT

Band is a one-credit course, which satisfies the fine arts credit for graduation. Students must be enrolled in band (either concert or symphonic band), and earn a passing grade in order to earn course credit.

FALL SPORTS

Students involved with Fall Sports are required to work out practice and rehearsal schedules between and band and sports activities. This is to be done prior to the start of Fall Sports and information must be given to the band director and specific fall sport coach.

Fall sports students (those that are recognized by the OHSAA) are required to actively participate in a minimum of 50% of the after school band rehearsals per week in order to perform with the band on a Friday night. Students missing more than 50% of the rehearsals will not be able to learn their marching positions and therefore will not be

allowed to march during that week. The band learns a new performance almost every week and Fall Sports participants need to be aware of the movements and music for each show. Even if a student does not meet the performance requirement for that week, s/he will still be expected to learn their music as part of the classroom grade for this grading period.

SPECIFIC BAND ATTENDANCE POLICIES

Band members must attend all rehearsals and performances of the organization. All marching performances are mandatory. All concerts are mandatory. All Monday, Wednesday, and Thursday after school marching band practices are mandatory.

Students missing a mandatory performance (without a valid excuse-see Excused Absences) will receive no credit for the performance and a zero will be entered in the grade book (per unexcused absence per grading period). Students must contact the director (via note from a parent-within 24 hours) in regards to their absence from such performance.

Students missing a mandatory practice (without a valid excuse-see Excused Absences) must contact the director (via note from a parent-on the next school day) in regard to their absence from such practice. Failure to justify an absence from band practice may result in the student not being allowed to practice with the band the following day.

Students arriving late (more than 10 minutes) for a mandatory practice (without a valid excuse, i.e. flat tire, etc.) must contact the director (via note from a parent-on the next school day) in regards to their lateness from such practice. Failure to justify their lateness from band practice will be considered a skip. More than two un-validated “late” excuses or skips per grading period will result in a parent-teacher conference.

Students arriving late/tardy to class will receive a verbal warning from the director. A student arriving late/tardy to class more than 2 times per 9-week grading period will result in the disciplinary process outlined in the Clay High School Handbook.

It is the students’ responsibility to attend all band activities and to notify the director if they miss a practice or performance. Failure to attend mandatory band activities may result in the lowering of a student’s grade, removal from band, and/or loss of any band award and/or honor.

EXCUSED ABSENCES

There are very few exceptions to the rule for missing a mandatory performance or practice (such as a personal illness/injury, or a death in the family. In order “to be considered excused” for a mandatory performance or practice, a note written by a parent or guardian should be presented to the band director no later than two weeks prior to the event (if possible). Within 24 hours of receiving the note, students will be notified if they are excused or unexcused for the event. Any absence (due to illness) beyond the first missed performance requires a doctor’s note. Students must present a doctor’s note (to the director) to be excused from that specific performance. Failure to present a valid excuse or doctor’s note will result in an UN-excused absence.

Students that have a conflict with another school-sponsored activity must work out the conflict in order to obtain credit for band and/or the other activity. In order “to be considered excused” for another school-sponsored activity, a note written by a parent or guardian should be presented to the band director no later than two weeks prior to the event (if possible). Within 24 hours of receiving the note, students will be notified if they are

excused or unexcused for the event. All excused or unexcused absences will be made final by the director of bands and/or administration.

DAILY SCHOOL REHEARSALS

Students should remember that their attendance and performance are important to everyone else in the group and affect the overall success of the band. Students should try not to schedule appointments (class tests, extra credit opportunities, doctor's appointments, orthodontist, etc.) during the school day or scheduled rehearsal time. Students are only permitted an allotted number of days out of each class before credit is lost for that class per grading period, as outlined in the student handbook. Please plan accordingly.

Students should be in the band room before the tardy bell rings and preparing for rehearsal. Students need to read the board as they enter the room and prepare for the class accordingly. Instruments and music should be prepared and students should be in their respective seats within 2 minutes of the tardy bell.

Each student has been assigned to a specific music slot. Students must check this slot each day and must return their music to this slot at the end of rehearsal each day. When students practice their music at home they are to return their music to their slot immediately the following school day. Music is not to be kept in lockers, and/or music cases.

At the end of each rehearsal, each student is responsible to clean up their area and return their instrument back to their locker and/or designated area.

Students are not permitted to leave the band room without permission at any time. Failure to comply with this rule will result in school disciplinary action.

CLASSROOM BEHAVIOR

Students are to properly behave in class and not to interrupt the educational process of other students. Those students that interrupt the daily classroom teaching process will be given a verbal warning and parents contacted via phone. If the student does not positively adjust to this intervention, the school intervention process will be put into motion. This may also involve the removal of the student for a period of time from the classroom and without credit for class time missed. Please note, continual interruption of class and disrespect from a specific student will result in the permanent removal of such student from the class (with a failing grade).

AFTER SCHOOL REHEARSALS

Marching band rehearsals will be held from 2:40 p.m. to 4:00 p.m. on Mondays, Wednesdays, and Thursdays. Such rehearsals are mandatory and will begin on time. Please do not schedule other activities and/or be late for these rehearsals (see SPECIFIC BAND ATTENDANCE POLICIES). These three practices (per week) are crucial to the success of the band each week. Students involved with fall sports (see Fall Sports) are required to work out practice and rehearsal schedules between the band and sports activities.

BAND CAMP REHEARSALS

Marching band rehearsals begin in the spring and continue through the duration of the school year. However, marching band officially begins in late July. Rehearsals are held at Clay High School Monday through Friday from 9:00 a.m. - 1:00 p.m. The first days of

camp are held from 8:00 a.m. - 12:00 p.m. Squad leaders will meet at 8:30 each morning with the directors.

Attendance is very important and mandatory for the pre-season rehearsals. Failure to attend any of these rehearsals may exclude students from performing with the band at one or more football games and/or events. Students failing to attend rehearsals will be considered an alternate and will not be written in the marching formations until the next show. Such students are still required to attend all band activities and performances.

Rehearsals will include learning a significant amount of new music and marching formations, as well as uniform fittings. Students will be given time for music sectionals and time should be used wisely. Music memorization checks will be held at the end of the week and all students must pass such checks in order to perform with the band.

PERFORMANCES

Attendance at all required band performances are mandatory. If a student does not attend a performance, he/she will not receive credit for the performance and a zero will be entered in the grade book (per unexcused absence per grading period). If the director determines that an individual student is not prepared to perform for a specific event (due to previous illness, missed rehearsals, etc.), the student will still be required to attend the event (football game, concert, parade, etc.). The student will wear the full uniform (unless personally excused from the director). For further questions, please see SPECIFIC BAND ATTENDANCE POLICIES.

FEES

The majority of fees for band members will be assessed before their freshmen year of school (if they do not own such items). Such fees are as follows:

1. Uniform cleaning fee-assessed each year to each student **(\$12.00)**.
2. Replacement costs for lost/damaged uniform parts and/or accessories.
3. Instrument insurance fee for those students using a school owned instrument.
4. Band T-shirt/tux shirt worn under band uniform for ALL performances (\$21.00)
5. All percussion students must pay a \$30.00 equipment fee each year.

INSTRUMENT USAGE (SCHOOL OWNED)

All school owned instruments will be issued ONLY after they have been thoroughly checked by the director and properly signed out in the instrument logbook. This is done to ensure the condition of the instrument before it is issued to the student and for inventory purposes. Students will not take/use/borrow/try-out any school owned instrument without following through with this policy.

Students using school owned instruments are responsible for the care and security of the instrument(s) they have signed out. Instruments are to be kept clean, in working order and secure when not in use. Any wear and tear beyond normal usage or excessive repairs will be the responsibility of the student.

Percussion students are required and expected to have one good set of performance sticks, one good pair of practice sticks, and a concert stick bag (including timpani, bells, and cymbal sticks). Sticks with broken heads and/or cracks are not acceptable and will not be used on the school owned percussion equipment. All sticks MUST be locked up in each student's locker after each rehearsal and/or taken home at the end of each rehearsal.

Students using school owned woodwind instruments receive one free reed at the beginning of the school year. Students are expected to purchase any additional reeds as needed.

INSTRUMENT INSURANCE

SCHOOL OWNED INSTRUMENTS-

Students using school owned instruments are required to purchase insurance for each instrument using the insurance company offered through Clay High School. Insurance must be purchased prior to the use of a school owned instrument. The cost of insurance is \$1.00 per \$100 of insurance. Checks should be made out to "Clay High School" and given to Mr. Gyuras. The student is responsible for the maintenance and security of each school instrument. Any damage, loss, or theft of instrument must be reported to Mr. Gyuras immediately following such incident. Any damage beyond normal wear and tear will be the responsibility of the student.

STUDENT OWNED INSTRUMENTS-

The school system does not cover or insure student owned instruments. Therefore, it is up to each student/family to pursue insurance on their instrument. Most instruments can/will be covered by homeowners insurance. However, instruments must be documented and on file with the insurance company so check and verify such information with your insurance representative as soon as possible. The serial number for each instrument must be documented and kept in a safe place. It is suggested that students provide such serial numbers to Mr. Gyuras as soon as possible for our records of student owned instruments. Clay High School cannot be responsible for any loss or damage of a student owned instrument.

BAND LOCKERS

School owned and student owned instruments are kept in lockers provided by the school system. Lockers are signed out by each student (with the director) prior to use of such lockers. Specific lockers are to be used for specific instruments. Hence, small instruments are not to be used for large lockers. Books, coats, etc. are not to be kept in lockers-which inhibits storage space for musical instruments. All lockers must be locked when not in use with a school lock (provided for you). Any lock, which is not a school lock, will be cut off immediately. A \$5.00 replacement charge will be assessed for missing, damaged or broken locks.

MUSIC SLOTS

Students are to check their music slots on a daily basis. Music, music folders, and band method books are to be kept in music slots unless being used by student in class or practiced at home. Music should not be kept in instrument cases, along the back wall, or in lockers.

BAND OFFICE

Students are permitted in the band office but only with permission of the director. At no time are students permitted to remove any item from the band office without the permission of the director. The student must return any items which are used/removed from the band office. Students are not permitted to use or go through the directors' desks at any time. Students must ask permission to use the band phone and should not use the phone for personal use.

BAND WING

Students are allowed to practice their instruments in the band room/wing during the school day. Students may request a pass from a large study hall into the band room for such practice. However, such passes may be revoked if the student does not use their practice time wisely. Any student in the band room and practice rooms during the school day (with the appropriate supervision) must have a pass from a teacher.

GRADING

Band is both a regularly scheduled class for credit during the school day and an after school performing organization. Therefore, every band activity in which a student participates, both inside and outside the classroom, needs to be taken into consideration in the grading process. Grades are based on the following criteria:

DAILY CLASS GRADE (50% of grade):

This includes playing evaluations of select music, having the proper equipment and being on task in class each day. Performance evaluations during marching season will cover marching band music (from memory), scales, and routine checks for flags, majorettes and drum major. During concert season, evaluations will cover concert music, rhythms, scales and written evaluations covering music terminology and music theory.

PERFORMANCE GRADE (50% of grade):

Band is a performance-based class. Therefore all students are required to perform at all concerts, contests, halftime-shows, (and events listed in the band handbook) in order to meet their performance grade. Students missing a required performance will not receive credit for a missed performance (as explained on page 6) per each unexcused absence per grading period.

Because students' musical performance is important to everyone else in the group and affects the total success of the band, each student is required to perform adequately at a certain skill level on his/her band instrument. Consideration is given to each student's level of experience playing his/her own instrument.

MAJORETTES/DRUM MAJOR/FLAG CORPS

Majorettes, drum major, and members of the Flag Corps are members of the marching band and will be responsible for the same policies of all band members. Auditions for majorettes, drum major and flag corps are held in the spring for the following school year. Students must be enrolled and active in band to qualify for acceptance into either group. Students must have successfully completed one year of **high** school band in order to audition for the flag corps or majorettes.

Students trying out for the high school drum major should have actively participated in the high school band for at least an entire school year. If there are no candidates for drum major that meet the criteria, only then will freshmen will be permitted to tryout for the high school drum major position. Candidates for drum major should be actively taking lessons from the assigned baton instructor. The student selected as the drum major may not be in a Fall Sport or other activity that conflicts with any drum major practice or performance.

Students selected as a majorette and/or flag corps member may not be in a Fall Sport or other activity that conflicts with any majorette and/or flag corps practice or performance.

All batons must be kept in a school locker and locked up when not in use. Flag corps members and majorettes are encouraged to practice routines during the school day (with the appropriate supervision). However, students should not hit the band room ceiling or other items in the band room with their flagpole or baton.

SQUAD LEADERS

The director chooses squad leaders according to their seniority, leadership abilities, attitude, and performance abilities. Attendance at all summer band rehearsals and all performances is a prerequisite for being chosen and maintaining the position of squad leader.

The most important responsibility of a squad leader is to determine his/her own squad's movements with a show and to instruct the squad members how to perform these movements according to the charts and instructions given by the director. This is an extremely important job!

Squad leaders are expected to assist any member of their squad having difficulty in playing and/or marching. They should also instill pride in the squad members by insisting upon proper posture, foot movement, attendance, attitude, and appearance.

Squad leaders should be willing to "go an extra mile" to benefit the squad, therefore, the band.

At the end of each week, the director will choose the "best marcher of the week". It is the responsibility of each squad member to prepare his or her squad throughout the year to earn this honor at Clay High School.

RIGHT GUIDES

Students selected as right guides are responsible to make sure students march "in-line". Right guides take attendance and notify the director of missing and/or late students (in their line). Right guides are to make sure each person has a plume prior to each performance, collect plumes after each performance, and check all four plumes in with director after each performance.

BAND OFFICERS-DUTIES AND RESPONSIBILITIES

President

- Responsible for organizing and overseeing all activities of the band organization
- Including:
 - Welcoming visiting bands and/or other music groups to school sponsored events.
 - In charge of the planning and band banquet ceremony.
 - Keep in close contact with the director regarding band activities.
 - Attendance at band parent meetings at which student input would be beneficial.
 - Organize and manage all band officer meetings.

Vice President

- Assist the President with all band activities
- Keep in close contact with the director regarding band activities.
- Organize and manage all band officer meetings when the President is not present.
- Attend with the President, band parent meetings at which student input would be beneficial.
- Assist any other band officer with his/her duties.

Secretaries

- Take attendance for each class period, outside rehearsals, and performances.
- Assist the director with office work (mailings, computer data input, etc.)
- Assist the director with the production and distribution of concert programs.

Librarians

- Organize, distribute, and collect all band music, folders, and other music-related items used by each class.
- Keep music library neat, clean and well organized.
- Assist the director with instrument inventory for each class.

Treasurer

- Assist the director with the sale of reeds, valve oil, etc.
- Assist the director with the collection and documentation of fundraising money.
- In charge of “Passing of the Hat” at ALL band concerts.
- Keep an accurate list of students who owe for reeds, valve oil, etc.

Stage Managers

- In charge of the set up of chairs, stands, percussion equipment, etc. for all Band concerts.
- Must work closely with the band director during concert times.
- Oversee the set-up and neatness of the band room before and after each rehearsal.

ELECTION OF OFFICERS

The election of certain officer positions (President and Vice President) will take place prior to the school year. The director will assign certain officer positions. Students interested in being a secretary, librarian, treasurer, and stage manager must contact the director prior to the election of officers in order to be considered for each position. After students contact the director regarding their interest in each position, then students will be assigned and/or voted upon by the director and/or band students.

FUNDRAISING

The Clay High Band Parents handle all money associated with band fund-raisers. Please note the following guidelines for band fund-raisers and trip policies:

- All deposits and payments for band trips are made out to Clay Band Parents and are non-refundable.
- Students earn credit for their trip each time they sell band fund-raising items. However, such credit and/or money are managed by the band parents and cannot be returned to the student, family member, and/or seller at any time.
- Students are expected to have either fund-raised or paid in cash the full amount of trips by the given payment deadlines. Special arrangements can be made to help families meet this deadline (See Mr. Gyuras if needed).
- Students not participating in fund-raisers and not paying the full amount for these trips may not be allowed to participate in them.
- Students should be able to pay for trips if they actively participate in fund-raisers. However, students do have the choice of paying for the trip via check or cash.

GENERAL RULES AND REGULATIONS

1. Students are required to perform at and attend all 10 football games, any playoff game(s), and all concerts & parades throughout the year. The list of band performances and activities is found at the end of this handbook.
2. ATTENDANCE: All marching band rehearsals (regular and after school) are required.
 - A. Regular rehearsals will be during 1st, 2nd, 3rd, 7th and 8th hour each day.
 - B. All after school rehearsals will be Monday, Wednesday, and Thursday from 2:40- 4:00.
 - C. Flag and majorette advisors will schedule extra rehearsals as needed. Percussion will meet at the discretion of the section leader.
3. BUS RULES
 - A. Stay seated at all times!
 - B. Sign book with correct name only
 - C. NO electronic devices with external speakers
 - D. No food or beverages on bus
 - E. Uniform trousers, black socks, shoes, and spats, **MUST BE WORN TO GET ON BUS**. Please dress accordingly prior to entering bus.
 - F. Shorts and T-shirt are required if you wish to change on the bus.
 - G. ***Female students will load the first-three buses and male students will load the last- two buses.***
4. All members are to use the student parking lot during the normal school day.
5. Do not take purses, valuables on trips.
6. Long hair must be up for the entire game, performance, or concert. This includes flags and majorettes. Anything holding up your hair must be black or the same color of your hair. Hair must be worn up off the collar when in uniform. This includes all performances while in uniform. The directors and chaperones will inspect uniforms and length of hair prior to each performance.
7. Uniforms should be free of wrinkles and clean for each performance. Shoes must be polished. There will be a uniform and instrument inspection of these things before each performance. Uniforms should be hung up neatly after each performance. Black socks must be worn at all times.
8. ONLY 1 gold post (earrings) will be allowed per ear. All other earrings or visible body piercings (from the neck up) must be removed prior to wearing the band uniform. No other piercings will be allowed. Failure to follow the aforementioned rule will result in school disciplinary actions and a lowering of the students' performance grade.
9. During a football game, all band members will have 3rd quarter off. However, you must return to the band section TWO MINUTES BEFORE THE END OF THE 3RD QUARTER. Failure to comply will result in not having a quarter off the next game. Free time at away games will vary according to the discretion of the directors.

10. Notify the directors in ADVANCE of any conflicts with practices or performances. These must be in writing and/or email.
11. Smoking, drinking, possessing drugs or being under the influence of any of these, will mean immediate suspension from band. This applies to any band member while attending music sponsored events whether in uniform or not (and from the moment a student is on school property to the moment the student leaves school property). Student rights and responsibilities are listed in the Clay High School Handbook, and will be followed.
12. If you know that you will not be returning on the bus with the band for any reason, the directors **MUST** have a note from your PARENTS/GUARDIANS BEFORE we leave Clay High School. For legal reasons, any last minute phone calls verifying any transportation arrangements will not be accepted. Notes presented after leaving Clay High School will not be accepted and the student will return with the band on the bus.
13. Proper behavior is expected when you are associated with the band whether in or out of uniform and whether in rehearsal or at a performance.
14. While wearing a Clay Band uniform, public display of affection between students will not be accepted and/or tolerated.
15. Alternates may be used this year.
 - A student may be designated an alternate by the director for not attending mandatory performances.
 - Alternates are required to attend all mandatory performances once designated an alternate.
 - Alternates may (at the discretion of the director) perform at Pre-game, half time shows, and/or parades.
16. Marching band members can be removed from the line-up at the discretion of the directors for the following reasons:
 1. Absence from rehearsals
 2. Poor marching including not learning or executing show movements
 3. Inability to play music. Directors will check music.
 4. Lack of equipment or music to perform on the field.
 5. Failure to follow rules and regulations.
 6. Other good and just cause.
17. Official Band T-shirts/Tux shirts are to be worn under the band uniform at all times. This includes marching band performances, concerts, and any other band activity which requires the band uniform.
18. If a situation occurs which is not covered in any of these rules and regulations, it is the responsibility of the directors to take prudent and responsible action.

*SPECIFIC UNIFORM POLICIES

APPEARANCE

Always present to the audience a clean, neat looking uniform. Always maintain your uniform through maintenance and proper care. Failure to have a proper/clean uniform will result in being denied the privilege of performing!

CARE OF YOUR UNIFORM

Your uniform must last through many years of marching and therefore will require careful handling and use. **YOU ARE RESPONSIBLE FOR THE PROPER CARE OF YOUR UNIFORM!** Any damage to the uniform (including stains, marks, rips, etc.) will be the responsibility of each student. Such damages that cannot be remedied will be charged to the student. Replacement of the entire uniform will cost you approximately \$775.00 (see Price of Band Uniform).

Your uniform must be hung properly on the hanger (provided) after each performance. Please be sure to keep the hanger (provided) with the uniform. It is important to use this hanger to maintain the proper shape of this uniform. A \$2.00 fee will be charged to replace the hanger. Also, be sure the uniform is thoroughly dry before returning it to the uniform bag. The uniform must be free of wrinkles and stains when worn in public.

If your uniform needs repair of any kind, please bring your uniform in to the uniform room before each performance or contact the band parent(s) in charge of uniforms. If the pants need to be lengthened and you know how to do them, please be careful not to remove the manufacturers binding at the hemline.

CLEANING FEE/DRY CLEANING POLICY

A **\$12.00** cleaning fee for the **2018-2019** season must be paid **BEFORE** you will be allowed to remove your uniform from the uniform room. The cleaning fee covers the cost of cleaning your uniform after you return it at the end of the school year. The student must pay for any cleaning necessary during the school year. Our uniforms are cleaned **ONLY AT: Martinizing-next to Big Lots/Kroger on Navarre Ave.**

All uniforms are to be kept clean at all times. Uniforms that have been subjected to rain and/or muddy performances must be dry cleaned within 24 hours of such performance. It is the students' responsibility to arrange the dry cleaning services with Martinizing and to maintain the integrity of the uniform. Failure to comply with this policy may result in the student purchasing the \$775.00 band uniform. The director will handle uniform maintenance issues on an individual basis.

You will need white gloves that must be purchased in the uniform room for \$5 per pair. Keep your gloves clean at all times. Percussionists will only purchase black gloves (through Rettig Music and or Dr. Dave's)

You will need to wear dark-black socks as part of the band uniform. Faded gray/black socks will not be acceptable for any performance. If you forget your black socks for a performance, limited pairs of black socks will be available for \$2.00 per pair (in the uniform room).

Spats are a major part of the band uniform. They will be issued with the uniform and should be cleaned regularly. Clean the spats with Soft Scrub or Kiwi Sneaker cleaner.

Always wear your official gray Clay Band T-shirt/Tux shirt under your uniform. This shirt should not be visible under your coat and worn at all times while in uniform. When the weather becomes cold, wear thermal underwear and/or running tights to help keep you comfortable.

BLACK SHOES

Each band member must wear clean and polished black shoes for each performance. This includes all concerts and other performances throughout the school year. Students should wear a drillmaster shoe (refer to drillmaster.com) or something closely regarded as a black dress-up style shoe. Shoes must not be “tennis shoes”, “running shoes” (with toes), boots, or any other shoe that does not fit the uniform of the band. All recommended shoes can be purchased on line at drillmaster.com or through Rettig Music (1-800-52-music).

RAINCOATS

Raincoats are assigned by number and always kept at the school. At no time shall a student take a raincoat home. If the weather is threatening, the raincoats will be issued just before game/performance time and must be returned AND re-hung on the hangers, on the rack, and in the uniform room after each performance.

PLUMES

Plumes will be issued before each performance and collected immediately after each performance. Please be careful when inserting plume into your hat as well as returning plume into the plume storage bag. Also, keep the plume dry at all costs!

PRICE OF BAND UNIFORM

Coat/Tux	\$250
Overlay	\$150
Summer Top	\$140
Pants	\$125
Braids	\$25/each
Bag	\$10
Hanger	\$2
Hat	\$30
Spats	\$5
Plume	\$13
(plus additional fee for shipping/handling)	

TOTAL \$775 plus dollars

*CLAY HIGH BAND
FLAG CORPS GUIDELINES

A member of the Flag Corps is chosen from members in good standing. They must be a registered bona fide member of the band. Students may not try-out and/or participate if they are not officially signed-up for band during the current or following school year.

A member of the Flag Corps will participate in all events during football season, parade events during football season, and parades/events taking place up to the time of tryouts (for the following year). During football season, members are expected to participate for the entire duration of each football game. This includes cheers and dances in the stands and along the sidelines.

A member of the Flag Corps is subject to all rules and regulations of the Clay High Band.

A member of the Flag Corps is responsible to learn any and all routines, and will be tested on those routines. Failure to learn a routine may result in NOT being able to perform with the band and a lowering of their 9-week grade.

A member of the Flag Corps takes their directions/instructions from the band directors, flag corps advisor(s) or squad leader chosen by the directors.

All members will receive a grade for band for the first nine weeks grading period based on attitude, attendance, cooperation, and routine grades.

All Flag Corps members must attend all band rehearsals and special Flag Corps rehearsals. All rehearsals and performances are mandatory. Any changes in the rehearsal schedule other than the 5:00 p.m.- 7:00 p.m. or Monday-Wednesday or Tuesday-Thursday schedule will be made in due time. Flag Corps members are required to attend such rehearsals.

Students participating in the Clay High School Flag Corps need 100% attendance and participation in all rehearsals during and after school hours. Absence from rehearsals or performances because of work or fall sports will not be tolerated. Students in the Clay High School Flag Corps may not be in a fall sport that meets, practices, and has games or any other factor those conflicts with any Flag Corps practices or performances. Flag Corps members must chose between Flag Corps and other activities (job, sports, etc.).

During Flag Corps practices, be on time, be attentive and courteous to your advisors and fellow flag Corps members.

All Flag Corps Members must present themselves in a professional manner. The visual affect of a Flag Corps member is very important. The following rules are to be followed especially pertaining to the Flag Corps Uniform:

- All parts of the uniform must be kept in excellent condition.
- Properly hang-up and take care of the uniform when not being used.
- Put on the uniform (at least shirt) before putting on make-up.

- An appropriate shirt must be worn under the Flag Uniform.
- Hair must be tucked into hats at all times (use bobby pins when needed)
- Earrings are not permitted while in uniform (only 1 gold post per ear)
- Gloves and boots must be white/spotless at all times
- Wear sweatpants, jackets when required to do so.
- When on the field no smiling, look serious.
- Make-up: lipstick, blush and eye shadow not a lot but enough to “see”
- Pantyhose: LEGS-ALL SHEER-Color: SUNTAN (no exceptions!)
- Tights-All Flag Corps Members will purchase (as a group) heavyweight sueded tights for cold weather. All members will wear such tights as directed by the advisors.

Each member of the Flag Corps is responsible for her own equipment, loading and unloading flags, and pole maintenance. Each student is responsible for equipment before and after each game. Such responsibilities will be determined by a posted schedule. Captains will be responsible for ensuring everyone completes their assignments. Each member is responsible to buy 1 roll of black electrical tape to be used throughout the season.

Students can be removed from the Flag Corps at the discretion of the band directors for the following reasons:

- Absence from rehearsals and/or performances
- Inability to properly perform routines when required to do so.
- Lack of equipment
- Failure to follow rules and regulations
- Other good and just cause.

If a situation occurs which is not covered in any of these rules and regulations, it is the responsibility of the directors to take prudent and responsible action.

2018-2019**CLAY HIGH SCHOOL PERCUSSION TRYOUT-RULES**

1. Students must attend sectional rehearsals on Wednesday nights in order to receive practice music and to learn their tryout music.
2. Students must be currently enrolled in band to tryout for perc. section.
3. Students must be enrolled in band for the following school year.
4. Students that do not attend or finish tryouts will not be part of the percussion section.
5. Students that do not make the percussion line are encouraged to play a brass or woodwind instrument in the Clay Band. Lessons may be provided by the band directors.
6. Students **MUST** sign their name (and the instrument they wish to tryout-on) on the percussion tryout form.
7. Students must take care of their instrument and keep it in good working condition. This includes properly storing the instrument on the percussion shelf and in the proper case. All cases must be properly put away when not in use. All sticks must be locked up in the students' band locker. Sticks are not to be left out in the stick bag or left on the floor.
8. Students that do make the percussion line must purchase Black Zildjian leather gloves prior to our first performance. Black Zildjian gloves will be worn at every marching event.
9. Students that make the percussion line must also purchase specific sticks for concert season. Items are as follows; an official triangle beater, bell mallets, marimba mallets, yarn mallets for suspended cymbals, timpani mallets, snare drum sticks (5A/5B), and a stick bag. Such items can be purchased through Rettig Music (at a discount) or online. Specific brands/styles will be clarified to the students. Such items must have already been purchased prior to tryouts for returning drummers. For new drummers, such items must be purchased prior to the first day of concert season (October 31, 2018).
10. Students that make the percussion line must pay a \$30.00 percussion fee (checks made out to Clay High School) before the **June 16th** Fireman's Parade. This fee is for anyone who plays percussion in the Clay Band. Payment must be given to Mr. Gyuras.
11. Students that make the percussion line must pay the insurance for their marching instrument on the first night of band camp percussion.
12. Students must sign-out their instrument in the black inventory book (in the band office) before they will be allowed to use such instrument.
13. Percussion students (current HS & 8th grade) will have practice from 7-9 p.m. every Wednesday night, at Clay HS from April 18 through June 13, 2018 (with the exception of the weeks the 8th graders are in D.C.). It is the students' responsibility to contact Mr. Gyuras at 419-693-0665, ext. 2158 if you cannot attend a percussion practice.
14. Percussion students will have practice every Wednesday night (from 7-9 p.m.) at Clay HS from the first week of band camp to late October 2018.
15. Percussion students will have additional rehearsals for the "percussion pep rally". Such "pep rally" will only be held if approved by the administration.
16. Students and a parent and/or guardian must sign the aforementioned percussion tryout rules and return the form to Mr. Gyuras prior to April 18.

 Student signature

Parent/guardian Signature

PLEASE RETURN THIS PAGE, SIGNED TO MR. GYURAS
by *July 27, 2018*.

I have read, understand, and will abide by all rules and regulations of the Clay High School Band. I understand that if I do not follow the aforementioned rules, disciplinary action will occur and I may be removed from the band program.

STUDENTS SIGNATURE _____ DATE

PARENTS SIGNATURE _____

(To verify that all parents have seen the aforementioned Band Handbook and understand what is expected from their son/daughter in regards to the Clay Band).
