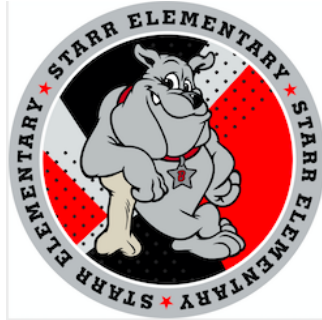


Starr Elementary School
Student/Parent
Handbook



2023-2024

Starr Elementary School
3230 Starr Ave.
Oregon, Ohio 43616
419-693-0589

www.oregoncityschools.org

Twitter: @StarrBulldogs

Facebook: www.facebook.com/StarrElementarySchool

August, 2023

Starr Elementary School Parents/Guardians and Students,

It is with great pleasure that the Starr Elementary School Staff welcomes you to the 2022-2023 school year!

The purpose of this handbook is to help students and parents become better acquainted with the policies and procedures at Starr Elementary School. It is essential that this handbook be reviewed and understood by you and your child(ren).

The Starr Elementary Staff is looking forward to working with your family. Your involvement is crucial to our overall success. If you have any questions or concerns at any time, please contact me at (419) 693-0589 or email me at tsoltesz@oregoncs.org.

Sincerely,

Tricia Soltesz, Principal

tsoltesz@oregoncs.org

419-693-0589 ext.3044

Vision:

Inspire students to: Dream, Discover, Learn, Achieve.



Mission Statement of Oregon City Schools

Develop and care for the whole student, in partnership with families and community, through rigorous, tailored educational offerings, customized services, and a culture of excellence and growth resulting in prepared, adaptable and engaged citizens.

Office Personnel

Tricia Soltesz – Principal
Ext. 3044
Officer O'Connor-SRO
Ext. 3049
Angel Mehlow – Secretary
Ext. 3000

Guidance Counselor

Julie Taylor - Ext. 3040

Kindergarten

Jennifer Klewer - Ext. 3047
Greenlese - Ext. 3047
Tracy Venia - Ext. 3001
Carly Naufel Ext. 3048

1st Grade

Ryan Donegan - Ext. 3014
Sarah Howard - Ext. 3012
Brianna Geisel - Ext. 3015
Rebecca Oberdick - Ext. 3013

2nd Grade

Debra Kowalski - Ext. 3027
Leslie Munger - Ext. 3026
Karen O'Connor - Ext. 3025
Heidi Schroeder-Ext. 3024

3rd Grade

Amanda Vargo- Ext. 3019
Sarah Garand - Ext. 3022
Kayla Saffran - Ext. 3021
Megan Zapadka- Ext. 3020

4th Grade

Carmela Elmer - Ext. 3003
Elizabeth Holzauer - Ext. 3006
Colleen Zatkan-Ext. 3002

Intervention Specialists

Amanda Muck - Ext. 3003
Amibeth Seman - Ext. 3011
Janet Jacobs- Ext 3016
Megan Rohrbacher - Ext. 3007
Shanna Lake-Ext. 3004

ESL Instructor

Belinda Kretzer-Ext.3031

Music Teacher

Megan Porter - Ext. 3033

Physical Education Teacher

Jeremiah Przybylski -
Ext. 3035

STEAM Integrator

Heather Armstrong
Ext. 3045

School Nurse

Jill Duwve - Ext. 3031

Library/Media Specialist

Pam Newton-Ext. 3018

Extra Curricular Advisors

Kiwanis Kids - Julie Taylor
Student Activities Advisor -
Julie Taylor
STEM- Tracy Venia
Art Club- Julie Taylor
Fitness Advisor-Jeremiah
Przybylski

Starr Speech Pathologist

Jaimie Csehi-Ext. 3029

District School Psychologist

Tiffany Rollins-419-693-0661

ICE Teachers

Pat Shafer-Ext. 3017
Kylie Tiell- Ext. 3009
Judy Jacso-Ext 3040
Lori Csizek-Ext 3024

**Student Centered
Paraprofessionals**

Michelle Gaskins
Nicole Krupp
Val Isbell
Melissa Shields
Cristin Corrigan

Cafeteria Staff- EXT.3041

Pam Jones- Cafeteria Manager
Deb Mottmiller

Custodial Staff

Karen Jones Day Custodian - Ext. 3031
Rob Rank- Night Custodian
Ext. 3031

Crossing Guard

Jodi Achter

Cafeteria Monitors

Pam Bubenko

Angie Hales

Playground Monitors

Don Ball

**Breakfast/Parent Pick-Up
Monitor**

Angie Hales

Attendance/EMIS

Becky Dominique -
Ext. 3042

STARR CALENDAR OF IMPORTANT DATES 2023-2024 (Parent & Student Handbook)

(There may be additional activities and events not listed. As always, some dates and times are subject to change.)

Calendar is in progress and will be added when completed.

Additional dates will be found in our classroom newsletters, weekly school newsletter (*Starr Gazer*), and on our.....

Facebook page: <https://www.facebook.com/StarrElementarySchool> (*Like Us*)

Twitter: @StarrBulldogs (*Follow Us On*)



Student Arrival Bell – 8:50am

Classes Begin - 9:05am

Lunch and Recess Schedule

Lunch and Recess Schedule		
11:20-11:45	1st & Jacobs	Recess
11:25-11:55	K & Seman	Lunch
11:45-12:15	1st & Jacobs	Lunch
11:55-12:20	K and Seman	Recess
12:30-12:55	2 & 3	Recess
12:25-12:55	4	Lunch
12:55-1:25	2 & 3	Lunch
12:55-1:20	4	Recess

Prepare for dismissal 3:30pm

Dismissal 3:35pm

Starr Elementary

BEFORE SCHOOL PROCEDURES

1. Parents who drop their child(ren) off at school in the morning must drop their child(ren) off at the side door.
2. Only students and staff are permitted in the hallways between 8:50 a.m. and 9:05 a.m.
3. Previous to 8:50 a.m. and after 9:05 a.m., all parents/guardians must enter the office and speak with the school secretary.
4. Parents are encouraged to make an appointment with their child's teacher or contact the teacher by phone or email if questions or concerns arise as teachers may not be available due to previous commitments before the school day begins.

Starr Elementary

DROP-OFF / PICK-UP POLICIES

1. Student drop-off is at the west end doors no earlier than **8:50 a.m.**(Rev:6/23)
2. When dropping off your child(ren) you must follow the flow of traffic. Do not enter the front driveway. The front driveway is reserved for buses.
3. Use the entire sidewalk when dropping off your child(ren). Several cars can be lined up along the sidewalk dropping off multiple children at the same time.
4. There is one lane of traffic coming in the parking lot and one lane of traffic going out. Please do not drive against the flow of traffic.
5. Children are not permitted to walk through the line of traffic without an adult. If you choose to not drop your child(ren) off at the sidewalk, you must park and walk your child(ren) through the line of cars to the sidewalk.
6. Do not create extra parking spots near the building/sidewalk during drop-off or pick-up. This narrows the area in which cars must travel, creating an unsafe situation.
7. When dropping off tardy student(s), after 9:05 a.m., you must escort your child(ren) into the main office to sign him/her into school.
8. When picking up your child(ren) from school at the end of the day, you must park your car and wait outside the side doors. Do not enter the front driveway. The front driveway is reserved for buses.
9. Students are not to exit the building into the parking lot without an adult.
10. Students should be picked-up promptly at 3:35 p.m.
11. The way in which your child(ren) goes home at the end of the day cannot be adjusted without direct notification from the parent to the teacher. Please make every effort to notify the teacher of the transportation changes by 12:00 p.m.

12. The teachers are unable to conference with you during dismissal as they are supervising students. If there are issues that you want to discuss with your child's teacher, please write your child's teacher a note or leave the teacher a voicemail asking him or her to contact you. Teachers may also have obligations after school which would not allow ample time for them to be able to conference with you.
13. Please refrain from cell phone use while driving in the parking lot during school hours.

STARR ELEMENTARY POSITIVE BEHAVIOR SUPPORT SYSTEM

- **Philosophy**

- Starr Elementary School strives to provide a safe, secure, stimulating environment for all learners. We believe that in order to achieve this goal all students must be taught clear behavioral expectations. With hard work and dedication, the entire staff, parents and students agree to uphold our guiding principles of being respectful, being responsible and being a friend.

- **Universal, Unconditional Student Support**

- The Starr Elementary School staff values the unique qualities and abilities inherent in each individual student regardless of how that student performs or what he or she accomplishes. In order for students to meet behavioral expectations, it is imperative they realize their own individual worth and importance as a member of the school community. Part of what makes a safe, secure, and stimulating environment for all learners is the ability to make mistakes and learn from them. Positive risk taking can lead students to reach heights they may not have thought possible. We believe:

- Every person learns.
- Every person can contribute.
- Every person makes mistakes.

To that end, all staff members have committed themselves to fostering each student's understanding of his or her unique place at Starr Elementary School. This commitment includes, but is not limited to:

- **Starr Bulldog of the Week:** Throughout the school year, students who exemplify positive characteristics that uphold our district principles of FOCUS 3 may be chosen by their teacher to be the "Starr Bulldog of the Week."
- **Starr Difference Maker Program:** Being a *Difference Maker* is a simple but powerful concept. All staff and/or students can put in a paw print when they see a student showing any of our 6 R Factors.
 - ❖ Pressing Pause
 - ❖ Get Your Mind Right
 - ❖ Step Up
 - ❖ Adjust and Adapt
 - ❖ Make a difference

❖ Build a skill

Through our *Difference Maker* program we hope to encourage and acknowledge students to make good choices and to think of others. Their paw print will be displayed and their names are said over the announcements on Wednesday's of each week.

- **School-Wide / Home Reinforcement Agreement**

The Starr Elementary School staff agrees to post, teach and model our three guiding principles, five school-wide rules and recite our positive pledge in our classrooms and throughout our building on a daily basis.

- **Bulldog Principles**

- Be Respectful
- Be Responsible
- Be a Friend

- **Bulldog Pride Rules**

- Follow all directions the first time given
- Keep your hands, feet and objects to self
- Use appropriate language with both students and adults
- Use others property only with permission
- Always allow learning to happen

- **Home Reinforcement – As parents we agree to:**

- Review the Bulldog Principles and Bulldog Pride Rules with my child(ren)
- Enforce the same principles and rules at home
- Be supportive of our school community
- Keep an open line of communication between all parties involved

- **School-Wide Management System**

Minor behavior infractions will require a DOJO message/note or phone call home. Major behavior infractions will require the student to go to the office with a behavior referral slip.

A student may have a major infraction, he/she may be required to report to before school detention. Intentionally failing to report to the before school detention could result in further consequences.

If a student receives three behavior referral slips within one semester of the school year, a parent conference may be set-up with the administrator and the teacher involved to discuss behavior concerns. If additional behavioral referrals are earned during the school year, the following consequences may be assigned as a progressive discipline plan to manage the student's behavior.

- One day in-school suspension

- Two day in-school suspension
- One day out-of-school suspension
- Three days out-of-school suspension
- Five days out-of-school suspension and referral to the district diversion board
- Seven days out-of-school suspension
- Ten days out-of-school suspension and referral to the expulsion board

In the case of a serious offense involving physical injury, weapons, or drugs, the principal or designee will take immediate action, which could include emergency removal and suspension.

Should a student be suspended from school, the student and parent will be notified of the suspension and given a “notice of intent to suspend.” The notification and discussion about the suspension will act as an informal hearing.

- **Minor/Major Offense Chart**

The chart below defines a list of minor/major offenses. Consequences for minor/major offenses will be administered in accordance with our positive behavior intervention system as mentioned on pg. 13. The determination of minor/major offenses will be at the discretion of the staff member involved.

Behavior	Minor	Major
Academic Practice	Failure to turn in required academic practice	
Inappropriate Communication	Name calling, insults, inappropriate slang or non-directed profanity (Up to 2 behavioral referrals)	Any communication viewed as threatening, insinuating physical harm or bullying (purposely and repeatedly mean or hurtful towards others)/harassing/demeaning
Physical Contact/Fighting/Physical Aggression	Inappropriate contact with another student (Up to 2 behavioral referrals)	Inappropriate contact with intent to hurt another student
Defiance/Overt Defiance	Intentionally not following directions, dishonest actions	Insubordination, back talk to any staff member Dishonest actions directly affecting others
Disruption	Talking while staff member is talking, shouting out, slamming items or throwing items	Temper tantrum Exposure of private body parts
Property Misuse/Stealing	Tampering with another person's/school's property, breaking own materials	Destroying or damaging another person's/school's property, intentionally taking something that does not belong to him/her, throwing items with intent to hurt
Weapons (Real or Fake)		Weapon or any resemblance of a weapon real/fake including but not limited to: guns, knives, lighters or any type of explosive materials
Tobacco and/or Drug Products		Any type of tobacco/drug including but not limited to: chewing tobacco, cigarettes or marked/unmarked drug product

At any time, the Starr staff reserves the right to make adjustments to our building-wide management plan without advanced notice in order to maintain safety and to meet the needs of all students and situations.

POSITIVE RECOGNITION FOR STUDENT SUCCESS

Recognizing students' positive traits and achievements stimulates them to succeed. To that end the following awards are given to students on an annual basis.

Difference Maker Award



Starr Difference Maker Program: Being a *Difference Maker* is a simple but powerful concept. All staff and/or students can put in a paw print when they see a student showing any of our 6 R Factors.

- ❖ Pressing Pause
- ❖ Get Your Mind Right
- ❖ Step Up
- ❖ Adjust and Adapt
- ❖ Make a difference
- ❖ Build a skill

Through our *Difference Maker* program we hope to encourage and acknowledge students to make good choices and to think of others. Their paw print will be displayed and their names are said over the announcements on Wednesday's of each week.

Claire's Day Award

Julie and Brad Rubini were named recipients of the 2010 Hometown Hero Bridge Award for their work in creating Claire's Day, a reading festival that brings authors and illustrators of books for children and teens to the Maumee Branch Library each May. The event was created in memory of their daughter Claire, who died unexpectedly of an undiagnosed heart condition in 2000. The event draws thousands of visitors and hundreds of local students receive awards for their achievements in reading.

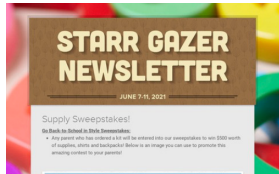


<http://www.claresday.org/>

Family Connections

Starr Gazer Newsletter

This is our school newsletter that will post events happening at Starr. It also recognizes our students and staff. There are many links on the page.



Military Family Resources

Starr Elementary was recognized in 2020 for continuous family connections for our military families. Mrs. Taylor, our school counselor, is the contact person if you have any questions or information.



<https://www.oregoncityschools.org/MilitaryInformation.aspx>

K-6 Grade Updates 2023-2024

1st Quarter

September 15 (4 weeks)

October 6 (7 weeks)

1st Quarter Grade Due Date

October 20, 2023 K-4

2nd Quarter

November 17 (4 weeks)

December 8 (7 weeks)

2nd Quarter Grade Due Date

January 3, 2024

3rd Quarter

February 2 (4 weeks)

February 23 (7 weeks)

3rd Quarter Grade Due Date

March 18, 2024 K-4

4th Quarter

April 19 (4 weeks)

May 10 (7 weeks)

4th Quarter Grade Due Date

May 22, 2024 K-4

May 24, 2024 5-6

Ohio State Testing Dates



Fall 2023 3rd Grade ELA Testing

October 24 & 25

Spring 2024: ELA-English/Language Arts

3rd Grade:

April 17 & 18

4th Grade:

April 10 & 11

Spring 2024: Math

3rd Grade

May 1 & 2

4th Grade

April 24 & 25

