Greetings Jerusalem Families,

Communication is critical to making this school year a success for everyone. If you have any questions, comments, and/or concerns, please feel free to contact me at 419.836.6111 or at jstraka@oregoncs.org. Please join ClassDojo for reminders/updates sent directly to your phone. For more information, contact your child’s teacher. We always look to continuously improve, so your feedback and involvement is always welcome. Follow us on Twitter @JerusalemJets

**Important Information and Updates:**

**Thank you to Mary Kay Carson (Ohio Author):**

Feb. 26-March 2 has been designated as Right to Read Week at Jerusalem Elementary. As part of the celebration, students were treated to a visit by Ohio author Mary Kay Carson. Mrs. Carson has published over 50 non-fiction books on topics including space, animals, the Wright Brothers, and the Underground Railroad. She challenged students to discover how we’ve learned about our solar system through history, how to save endangered critters, and how to interpret the secret code of the Underground Railroad.

All of the engaging presentations presented true life tales in a smaller environment and were relevant to the students’ curriculums. Jerusalem is pleased to begin this positive relationship with Mrs. Carson, whose content knowledge was adapted to each grade level to meet our learners’ needs perfectly. Mrs. Carson also signed books for children and answered their questions during her visit.

Thank you, Mrs. Carson, for using technology, research, and literacy to enhance student learning and highlight the importance of our Right to Read!

**OLSAT:**
The OLSAT (Otis-Lennon School Ability Test) is used to determine the student’s cognitive ability (aptitude to learn) and will be given to 2nd, 3rd, 4th and 6th graders. 3rd Grade students will take the OLSAT on Wednesday, March 7th in the morning. 2nd Grade students will take the OLSAT on Thursday, March 8th in the morning after their specials.
Dine to Donate:
The next Dine to Donate is March 5th at Buffalo Wild Wings on Navarre. You must present a “ticket” to your server for Jerusalem to receive 15% of your total bill. Tickets are attached. Thanks for your support!

CHS Volunteer Focus Easter Egg Hunt:
The 4th annual CHS Volunteer Focus Easter Egg Hunt is scheduled for Saturday, March 24. Check in time is noon at door #38 (west side of the building, attendance doors). The hunt will begin at 12:30. Cost is $3 per student (K-4th grade & younger) and will include arts & crafts, cookie decorating, egg hunt & Easter basket raffle. A flier is attached.

Yearbook Cover Contest:
Thank you to all of the 4th grade students who submitted entries for the yearbook cover contest. Everyone did a wonderful job, and everyone that submitted an entry will have their artwork featured inside the yearbook. The 1st and 2nd place winners will be featured on the front and back of the yearbook. This year’s winners are:
1st place- Brodi Ostrander
2nd place- Nayeli Alvarez

Red Grammer Day:
Mrs. Gibson and the JPG is proud to present: Red Grammer Day to Jerusalem Elementary!! Singer-songwriter, Red Grammer, is coming to Jerusalem on April 19th for an amazing event. He will spend the day with students, and then perform a concert for families that evening at CHS. We would love for all of our students to show their love of Red Grammer by wearing a special T-shirt. An order form is attached to this newsletter. All orders are due Wednesday, March 21st.

Family Movie Night:
Our Spring Movie Night is scheduled for Thursday, March 8th. Disney/PIXAR’s COCO will be shown starting at 6:30 pm in the Jerusalem gymnasium. Admission is a Canned Food Item for the Jerusalem Township Food Pantry. This is NOT a drop off event. More information is attached.

Career Café:

Career Café Speakers Needed:
Attention Parents and/or Guardians (K-4), Career Café is coming to the 4th grade and we need YOUR experiences! Do you have an exciting career that you would like to share with us? Whether you are a nurse, mechanic, astronaut, custodian, or business owner- we need YOU! Please see the attachment for more information!

Labels for Education:
As we have come to a close on our Campbell’s Label for Education collection, we would like to thank everyone that helped collect/send in the labels. This program has gone on for
many years, and has provided many great benefits to our students. In the last four years, we have collected over 30,000 labels! Our school programs that have benefited include: Homework STAR winners, Physical Education classes, Playground equipment, and items for the Jet Shop. Thank you again for your participation.

We are still collecting Box Tops, pop tabs for the Ronald McDonald House, and Spirit (Aunt Millie’s and Sunbeam bread).

**Yearbook Orders:**
Don’t forget to order your 2017-18 yearbooks. Yearbooks ordered after January 31st cost $23.00. Order forms were sent home with students earlier this month. If you need a new form, they are available in the office.

**Hoops for Hearts:**
Thanks to all of those that are participating in the Hoops for Hearts fundraiser! Remember, 100% of all money raised goes towards Healthy Heart Awareness. Turn in money to office.

**Jet Fitness Club:**
Winter session of fitness club will begin Tuesday, January 16th and run through Thursday, March 8th. The club runs from 8:00 am-8:45 am, and is available for students grades 2nd-4th. For more information, contact Gary Allen at gallen@oregoncs.org

**JPG News:**
We hope to see you there! Attached is February’s JPG News, along with other important information on these upcoming events.

**S.T.E.A.M Day:**
(Science, Technology, Engineering, Arts & Math)
When: Thursday, May 10th
Students K-4 will participate in all day events inspired by the fields of science, technology, engineering, arts, and math.

We are looking for about 60 parent volunteers to help run the events (they will be explained to you in advance). If you are interested in volunteering, please complete the form attached and return it to your child’s teacher by April 13th.

**Jerusalem Parent Group (JPG) Meeting:**
The next JPG Meeting is scheduled for Monday, March 5th at 6:30. Child care is provided. We hope to see you there!

**Outdoor Recess:**
Be sure to send your student(s) to school with appropriate outdoor gear. Students will go outside for recess weather permitting.

Lost and Found:
We have MANY sweatshirts/hoodies on the hallway pegs. Please check that your student brings home what they wear to school. **Also, please put the student’s name on all outerwear as we are approaching jacket/coat season.** Thanks!

Attendance Policy Update:
Due to a new state law, we have made some changes to our Attendance Policy. The new policy is attached. Please call the school with questions/concerns.

Book It Program:
“Book It” is a program sponsored by Pizza Hut to promote reading at home. Each grade that participates sets a monthly goal for minutes/days of reading throughout the month. Students that reach their goal, are eligible to receive free pizza and other prizes. See the attached flier for more information.

Jerusalem Elementary is on Twitter:
Jerusalem’s Twitter account is now active. Please follow us @JerusalemJets to see some of the great things happening at Jerusalem Elementary!

Lunchroom Procedures Update:
The Cafeteria Staff at Jerusalem are implementing a change regarding how to handle student behavior during lunch time. We realized that there has been an important piece missing, and that is communication between the cafeteria and home.

There are now communication cards that will be passed out to a student when he/she is misbehaving. The card checks off what a student has done to violate a rule; and on the back, it has a quick note to parents explaining why the card is going home and what action was taken during lunch (warning, moved seat, missed recess, referral, etc.).

The card will not be sent home for every minor thing; however, if there is a student that is causing major or frequent problems they will be receiving cards. These cards can also be used as a positive reinforcement for good behavior if there is a student identified as needing extra help.

The goal is to empower everyone working in the cafeteria to handle discipline situations in a structured, and timely manner vs. waiting for the problem to be handled after recess by the student’s homeroom teacher. It helps students to see an immediate response to problem situations, and it will be an easy way to communicate home to parents when there is a problem.

The cards will be shown and explained to the student before being given to the student’s teacher to be sent home. There is a spot on the back of the card for parents to sign and return. This will help us to know that the card has made it into the right hands 😊
Thank you for your support in helping to make lunch time great!

**Parent Pick-up Expectations:**
For your student’s safety: Please remember to have the adult that is picking up your child(ren) have one of your assigned “pick-up cards”. If they do not have a card, they will be asked to check your child(ren) out through the main office. Thank you for your help in keeping our students safe!

**Important Reminder! Morning Drop-Off Routine:**
Please see the following important information involving morning drop-off routine for students.

- Please drive slowly.
- Please drop off your student(s) at or close to the entrance.
- Please stay in the car drop-off line, until your child(ren) exits the vehicle. Do not drive around other vehicles, to move ahead in line, or to exit the lot.
- Please have any and all children in your vehicle exit on the building/driver side of the vehicle.
- Do not park in the parking line. It is preferred that students are dropped off at the entrance rather than walked into the building. If you need to enter the building for an appointment, you must park your vehicle in a parking space.

Thank you for following these procedures, as we all work together to make the arrival process safe for students, parents, and staff.

**PBIS Update:**
Jerusalem Elementary has adopted a school wide discipline system called PBIS (Positive Behavior Interventions and Supports). “PBIS is a way for schools to encourage good behavior. With PBIS, kids learn about behavior, just as they learn other subjects like math or science. The key to PBIS is prevention, not punishment.” PBIS is a proactive approach when dealing with student discipline. It focuses on building a positive climate through consistency and communication. The goal of PBIS is to limit classroom disruptions, and increase classroom instruction.

**MATRIX (Jerusalem Elementary Flight Plan):** The PBIS “Matrix” is a set of school wide guidelines detailing expected behaviors in all common areas of the building. The “Matrix” outlines the behaviors and expectations needed for all students to be RESPECTFUL, RESPONSIBLE, and READY. The “Matrix” also includes the Voice Level expected in all of the common areas of the building. A “Voice Meter” which is located throughout the building details the Voice Level expected by all of the students.

**ClassDojo:**
ClassDojo is a communication app for the classroom. It connects teachers, parents, and students who use it to share photos, videos, and messages through the school day. They use ClassDojo to work together as a team, share in the classroom experience, and bring big ideas to life in their classrooms and homes. Jerusalem teachers may be using ClassDojo in a variety of ways within their classroom throughout the school year. Not all teachers are currently using this tool within their classroom at this time, as it is their choice. Some teachers will continue to communicate with parents through email, phone, newsletters, etc. **However, we encourage you to sign up for**
**ClassDojo to receive important building updates/messages from Mr. Straka.** Information on signing up for ClassDojo will be sent home from your child’s teacher.

**OCS FLYER Distribution Center:**
Oregon City Schools has a Flyer Distribution Center with the purpose of communicating school and community information in a centralized location. Many of the flyers for district-wide and non-OCS events and activities you might normally find in this newsletter, will now be posted on this centralized site. Please visit the site here: [http://www.oregoncityschools.org/209-district/1168-ocs-flyer-distribution-center](http://www.oregoncityschools.org/209-district/1168-ocs-flyer-distribution-center)

**School Fees:**
School fees can be paid in the building with cash or check. Also, fees can be paid through EZ PAY, or with credit cards at the HS or Admin building.

**Re-Registration of Students:**
Just a reminder to re-register you student(s) in the Oregon City Schools Parent Portal. This must be done each year. If there are any questions, please contact the office at 419-836-6111. This needs to be completed to ensure we have the correct contact information, and give permission for field trips, computer usage, student handbooks, and photographs.

**Student Nutrition and Free/Reduced Lunch Application:**
For more information on Student Nutrition, Pre-payment options, and Free/Reduced Lunch Applications click on the following link: [http://www.oregoncityschools.org/district/operations-facilities/food-service](http://www.oregoncityschools.org/district/operations-facilities/food-service)

**Classroom Updates:**

**Kindergarten News:**
3rd quarter testing is taking place. This week is Review Week. Notices for parent-teacher conferences will be sent out soon. Conference Day is March 29th 8:00am-3:30pm.

**1st Grade News:**
Next weeks spelling words are oa words. We will celebrate our 120th day of school on Monday with snacks, readings, and other 120th day activities. In math we are reviewing time, graphing, and addition and subtraction strategies. We wish everyone a safe and relaxing spring break.

**2nd Grade News:**
We will be given the OLSAT to second graders on Thursday March 8, 2018. Third Quarter will end on March 8, 2018. We are looking forward to seeing our Jets perform at the talent show later this week.

**3rd Grade News:**
Next week students will read multiple nonfiction texts. We will work on comparing/contrasting these texts. Students will work more on measurement in Math. We
will measure length to the nearest quarter of an inch. Our third graders will also be taking the OLSAT on March 7th. Please make sure they get plenty of sleep the night before and eat a healthy breakfast that morning.

4th Grade News:

Upcoming Events:

Week of March 5th …

- **Monday, March 5th**: 6:30 pm JPG Monthly Meeting
- **Tuesday, March 6th**: 4th Grade to Art Museum (Bleau and Kantner)
- **Wednesday, March 7th**: 3rd Grade OLSAT
- **Thursday, March 8th**: End of 3rd Quarter 2nd Grade OLSAT 1:45 pm Talent Show (parents of participants welcome to attend)
- **Friday, March 9th**: No School for Students (Teacher in-service)

Looking Ahead…

March
- 5 JPG Monthly Meeting, 6:30 p.m.
- 5 Dine to Donate: Buffalo Wild Wings
- 7 3rd Grade OLSAT Testing
- 8 End of 3rd Nine Week Period
  - Talent Show 1:45
  - JPG Movie Night, 6:30-9:00 p.m.
- 9 Staff Training Day, No School
- 12-16 Spring Break, No School
- 19 Classes Resume from Spring Break
- 19 Dine to Donate: Marco’s Pizza
- 21 3rd Quarter Grade Cards Finalized
- 22 Jet Shop
- 28 Spring Pictures
- 29 Parent-Teacher Conferences, 8:00a-3:15p, No School
- 30-4/2 Easter Break, No School

Have a great week!
I. ATTENDANCE

OREGON SCHOOLS ATTENDANCE POLICY

“The parent or other person having the care of a child of compulsory school age [ages six to eighteen - ORC 3321.01] is responsible for that child's school attendance. That responsibility is satisfied by attendance at either a school or special education program, which meets the minimum standards prescribed by the State Board of Education. The responsibility of parents for the attendance of school age children ends when (1) the child receives a high school diploma, (2) successfully completes the high school curriculum or, if a handicapped student, his/her individualized education program, (3) the child is excused from school attendance under an age and schooling certificate, or (4) the child is excused from school or special education program attendance under rules prescribed by the State Board of Education.” (ORC 3321.04)

Truancy Policy

Regular school attendance is an important ingredient in students’ academic success. Excessive absences interfere with students’ progress in mastering knowledge and skills necessary to graduate from high school prepared for higher education and the workforce. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance.

A "habitual truant" student is any child of compulsory age who is absent without a legitimate excuse for:

1) 30 or more consecutive hours (4.5 days) without a legitimate excuse*
2) 42 or more hours (6.25 days) in one month without a legitimate excuse*
3) 72 or more hours (10.5 days) in one year without a legitimate excuse*

*Legitimate/excused reasons to be absent from school are:
1) Personal illness with doctor’s note stating that the child is unable to attend school on given day(s)
2) Medical Excuse
3) Death in the family
4) Religious Observations
5) Quarantine
6) Court Subpoena
7) Family Vacation (as approved per policy below)

*Unacceptable reasons for being absent/tardy from school may include but are not limited to: oversleeping, car trouble, missing the bus, ride did not show up, shopping, haircut, beauty shop appointments, babysitting, out-of-school suspension, truancy, family errands, hunting, non-school sponsored activities or sporting events, non-treatment of head lice or other absences not listed as excused. A doctor appointment does not constitute an automatic excused absence.

When a student is habitually truant, the following will occur:
1) Within seven (7) days of the triggering absence, the district will:
   • select members (2 representatives from the school, parents/guardians, and student) for the Absence Intervention Team (AIT)
   • make three attempts to secure the student’s parent or guardian’s participation on the AIT
2) Within ten (10) days of the triggering absence, the student will be assigned to the selected AIT
3) Within fourteen (14) days after the assignment of the team, the district will develop the student’s Absence Intervention Plan
FAMILY MOVIE NIGHT

WHEN: Thursday, March 8th

TIME: Movie Starts at 6:30 p.m.

WHERE: Jerusalem Elementary Gym

ADMISSION: Canned Food items for the Jerusalem Township Food Pantry

BRING YOUR EXTRA BUCKS!

We will have for sale:
Jerusalem Elementary Magnets ($5) and Coffee Mugs ($7)
Popcorn ($0.50) and Bottled Water ($1)

Please stay and enjoy the movie with your family!
Every student in attendance will receive a free raffle ticket for Coco DVD/Blu-Ray!

THIS IS NOT A DROP OFF EVENT
EAT WINGS, RAISE FUNDS™

Buffalo Wild Wings® strives to support our community and the organizations and sports teams within it. Together we can make a positive impact and help keep our community working and playing together.

On the day listed below, present this ticket to your server and Buffalo Wild Wings will donate 15%* of your total bill to your organization.

JERUSALEM PARENTS GROUP
March 05, 2018 • 5 PM - 9 PM
3555 Navarre Avenue
Oregon, OH
419-691-9453

*Funds donated are based on pre-tax, post-discounted amount and exclude gratuity and alcohol. Organizations must meet the minimum net sales requirement of $200 in order to receive the donation. Other restrictions may apply. Please see participating location for details. ©2016 Buffalo Wild Wings, Inc.
JPG News

There is always lots of activity at Jerusalem.
To stay connected please watch our Facebook page:
https://www.facebook.com/groups/JerusalemParentsGroup/

Here are some of our upcoming events:

JPG Monthly Meeting
We would love to see new and also familiar faces at our monthly meetings. These meetings are your chance to find out what cool things are coming up for our students, ask questions, and get involved with planning our events. Our next meeting is **Monday, March 5 at 6:30.** Free babysitting is provided.

Talent Show
Talent Show auditions performers have been working hard on their acts. On **Thursday, March 8** we will have our Talent Show during the school day. All students will attend but only parents of the performers will be invited.

Movie Night
We will be hosting a movie night on **Thursday, March 8 at 6:30.** Join us to kick off Spring Break as we watch CoCo with our Jerusalem friends.

Special Magic Show Assembly
Our students will be treated to a Laugh Factory Magic Show during the school day on **Friday, March 23.** This is assembly is part of the Jogathon rewards that students worked so hard to earn. All students will attend this fun event! Be sure to ask your student about it!

Dine to Donate
We will have a Buffalo Wild Wings Dine to Donate on **Monday, March 5.** Present the flyer that was sent home with your student and the school receives 15% of your total bill. We also have Dine to Donate at Marco’s Pizza on **Monday, March 19.** We will receive 10% of sales from phone orders and 15% for online orders. Be sure to indicate your student’s teacher when you order because the class with the most sales wins a pizza party.

Red Grammer Day
Singer-songwriter, Red Grammer, is coming to Jerusalem for an amazing event on **Thursday, April 19!** He will meet with students and perform at Jerusalem during the school day and then put on an evening concert at Clay. Students can show their love of Red Grammer by wearing a specially designed shirt available for purchase on the form sent home or at: http://jpg.3dcartstores.com. We are also hosting a luncheon for Red to eat with staff. Sign up to donate food at: https://tinyurl.com/RedLuncheon.
Attention Parents and/or Guardians (K-4),

Career Café is coming to the 4th grade and we need YOUR experiences! Do you have an exciting career that you would like to share with us? Whether you are a nurse, mechanic, astronaut, custodian, or business owner— we need YOU!

We are looking for a variety of people interested in spending a lunch hour talking with our 4th grade students about their career. Our students are young and mostly unaware of what careers are out there. The possibilities are endless for them! This is a fantastic way to provide them with firsthand knowledge of potential career paths. Speaking to these students is also a great way for you to get involved at Jerusalem Elementary School and make an impact on the students’ future. *If you are not interested but know someone who may be, please give them (or us) the necessary contact information. Career Café’s will be held a couple times per month through the end of the school year, this means you can choose which day would be right for you to come in and speak with the students.

Thank you in advance for your involvement!

(If you have any questions or would like to get further information please contact Sally Hower at (419) 836-6111 ext. 2102 or email at shower@oregoncs.org.)

Please return this portion to your child’s homeroom teacher as soon as possible. *Teachers please leave completed form in Mrs. Hower’s mailbox, thanks!

Student Name: ____________________________ Grade: ________

_____ I am interested in participating in Career Café.

_____ I know someone who is interested in participating in Career Café.

Contact Name: _______________________________

Email address/Phone number: _______________________________

Please briefly describe the career and/or any special arrangements required.

______________________________________________________________________________
DEAR PARENT/CAREGIVER,

Reading is at the heart of education, and the only way to get better at reading is to do it! To help encourage your child to “read their heart out” this year, our classroom is participating in the BOOK IT! Program. Here is how it works, along with a few ideas for how to get involved at home.

AT SCHOOL

Each month from October through March, I will set a reading goal for your child.

- I will read aloud in class, show my love for reading and instill a love of reading in your child.
- When the goal is met, I will celebrate the achievement by recognizing your child with a Reading Award Certificate in front of the whole class!

AT HOME

- Review the goal with your child, and set aside time at home to read every day.
- Be a role model by reading yourself and reading to or with your child to show that you, too, value books and love reading.
- When your child achieves their monthly goal, make it a celebration! You can redeem your child’s Reading Award Certificate for a free, Personal Pan Pizza, Reading Journal and sticker at Pizza Hut. So, make it a date! That special one-on-one time can make your child’s reading achievement even sweeter!

Sincerely,

KICK OFF THE BOOK IT! PROGRAM

with these free ebooks and audiobooks

To redeem your ebooks and audiobooks, visit amazon.com/bookit
Download your new books and start reading and listening!

Stay up-to-date with BOOK IT!

Sign up for our parent newsletter, Bound Together, at bookitprogram.com/parents.

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Looking for volunteers...

S.T.E.A.M. Day

(Science, Technology, Engineering, Arts & Math)

__________________________

When: Thursday, May 10th

Students K-4 will participate in all day events inspired by the fields of science, technology, engineering, arts, and math.

I am looking for about 60 parent volunteers to help run the events (they will be explained to you in advance). If you are interested in volunteering, please complete the form below and return it to your child’s teacher by April 13th.

If you have any questions, please feel free to contact me at your convenience.

Mrs. Lisa Kellar
lkellar@oregoncs.org
419.836.6111 ext. 2215

Volunteer Name: ____________________________
Child’s Name: ________________________________
Teacher: _________________________________
Contact email: ____________________________
Cell: _________________________________
The Jerusalem Elementary School Student of the Month program is for those students who continuously do the right thing. The program is based on qualities such as character, leadership, and citizenship. This is not based solely on academics. The student of the month is a diligent student, completes his/her assignments on time, shows a strong effort to learn subjects to the best of their ability, is prepared for class, and has good classroom participation.

The student of the month demonstrates excellent behavior in and out of the classroom, is well mannered, and respectful to both peers and adults. The student of the month displays excellent citizenship by working together with classmates in a cooperative attitude. Lastly, the student of the month demonstrates character through his/her compassion, honesty, trustworthiness, responsibility, optimism, and loyalty by helping to create a positive school environment.

Each classroom will acknowledge one student per month to be the Student of the Month. Nominations will be done by the classroom teacher(s) and other staff members within the building. Teachers are encouraged to use the following guidelines:

**RESPECTFUL**
- Honest, trustworthy, and respectful
- Polite and respectful towards other students, staff, volunteers and all guests and visitors.
- Uses kind and positive words
- Listens to the speaker (teacher or peer)
- Be respectful to themselves, each other, their school and their community

**RESPONSIBLE**
- Follows directions and gives 100% of their best effort in class.
- Student is a positive role model by example.
- They are actively engaged in their learning.
- Student follows class and school rules.

**READY**
- Comes to school prepared and ready to learn.
- Uses class time wisely and completes class work in a timely manner.
- Student participates and puts forth good effort in all areas
- Student arrives to school daily and on time

Each nominated student will be acknowledged at the end of the month by enjoying pizza and pop with Mr. Straka, and a special prize will be given. Also, look for the names of these students to be displayed on our Student of the Month bulletin board! Acknowledgement days will take place on the last Friday of the month, unless otherwise specified.

*Do what is expected even when no one is looking!*
EASTER EGG HUNT

Clay High School Cafeteria
Saturday March 24th
Noon-2pm
Hunt Starts at 12:30pm
K-4th Grade & Younger Siblings
$3 Per Child
Mrs. Gibson and the Jerusalem Elementary Parents Group present:

**RED GRAMMER DAY**

Singer-songwriter, Red Grammer, is coming to Jerusalem on April 19 for an amazing event! He will spend the day with students and then perform a concert for families in the evening at Clay. We would love for all of our students and staff to show their love of Red Grammer by wearing a special T-shirt. **All orders are due Wednesday, March 21.**

The cost of the shirt is $5.00. Cash or checks (payable to JGP).

Shirts may also be ordered online at: [http://jpg.3dcartstores.com](http://jpg.3dcartstores.com)

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*Detach this section and send to school with payment to order your Red Grammer Shirt(s).*

Student Name: 

Grade Level: _______ Teacher: ______________________________

Please indicate the quantity of shirts you would like to purchase:

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(OFFICE USE ONLY)

Number of Shirts Ordered _______ Total Amount Paid __________

Method of Payment  CASH CHECK (ck. # ______________________) Collected By: _______