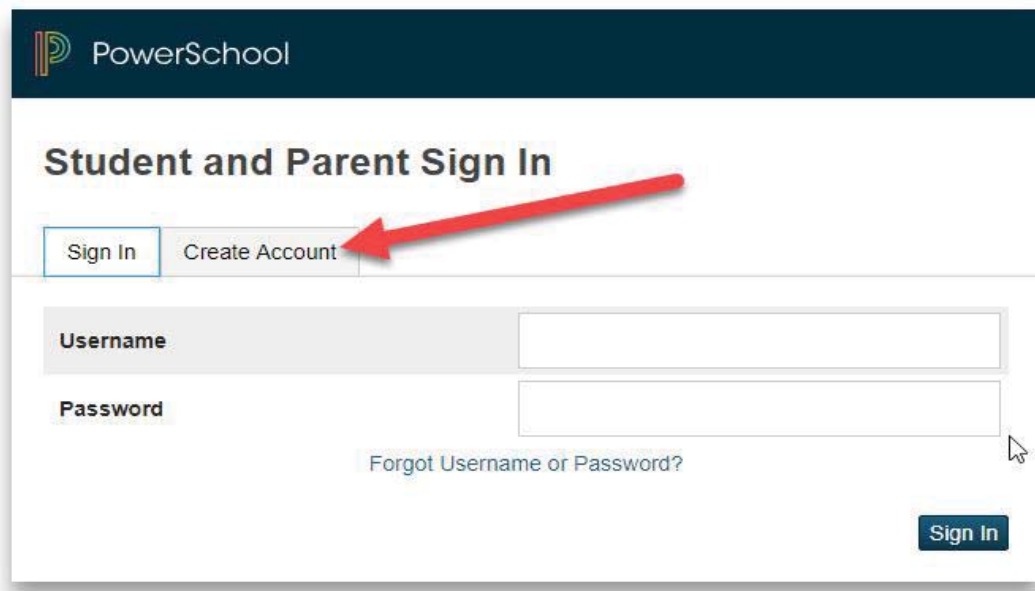


# Setting Up A Parent Portal Account

*You must have an Access ID and Password for each student before setting up your account. If you do not have this information for each of your students, please send an email to [parentportal@oregoncs.org](mailto:parentportal@oregoncs.org) or call 419-693-0661 for this information.*

1. Go to [www.oregoncityschools.org](http://www.oregoncityschools.org), Under “Families & Students,” click on “Family Resources.” Under “PowerSchool and Report Cards,” click on “PowerSchool - Parent Portal Login.”
2. Click “Create Account” button. DO NOT try to enter Access ID and Password into Login fields.



PowerSchool

## Student and Parent Sign In

Sign In Create Account

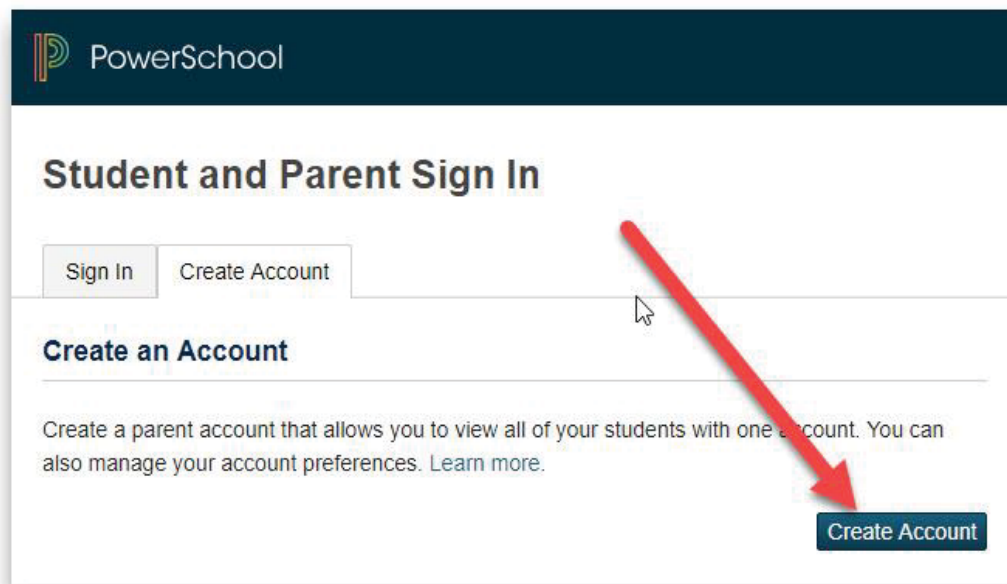
Username

Password

[Forgot Username or Password?](#)

Sign In

3. Click on the “Create Account” button shown below.



PowerSchool

## Student and Parent Sign In

Sign In Create Account

### Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

4. Fill in required information below, then click on the “Enter” button at the bottom of the form.

**PowerSchool**

## Create Parent Account

### Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 6 characters long

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship

2

Student Name

Access ID

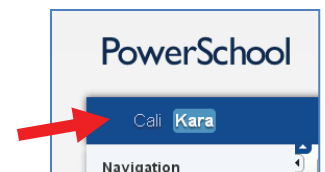
Access Password

Relationship

You are creating your desired name, username and password. This is not where you enter the student's Access ID and Password.

Enter all your students here. You will need an Access ID and Password for each individual student. If you do not have this information for each of your students, send email to [parentportal@oregoncs.org](mailto:parentportal@oregoncs.org) or call 419-693-0661 for this information.

5. Using the username and password you just created, log into the Parent Portal. If you have more than one student, you will see buttons in the top left corner to switch between your students' information.



Congratulations! If you have completed the steps above, you have completed the 2018-2019 re-registration process.

We hope you found the 2018-2019 Registration process easy and convenient. If you have any comments you would like to share with us, please send an email to [parentportal@oregoncs.org](mailto:parentportal@oregoncs.org). We would like to know what you liked, and what you feel could be improved.

Thank you, and have a great year!