

SALES PROJECT POTENTIAL

The Sales Project Potential is a form designed to account for the income (actual and projected) from sales projects conducted by student activity programs.

The purpose is to provide information to sponsors and administrators of the various projects and whether they are functioning in accordance with adopted board policies.

Organization _____

Proposed Sales Project _____

Company and Address _____

Representative _____

Quantity to be Ordered _____

Cost per Unit _____

Proposed Sale price per Unit _____ Proposed total sales \$ _____

Requested by :

Approved by:

Sponsor Signature

Principal or Bldg. Administrator

Date

Date

This section to be completed when project is completed

Purchases	Unit Price	Total Cost
_____	\$ _____	\$ _____
_____	_____	_____
_____	_____	_____

Less:		
Returns _____	\$ _____	\$ _____

Total to be Accounted for _____	\$ _____	\$ _____
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Total Deposited with Treasurer		\$ _____
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Quantity Unaccounted for
(Explain on Reverse Side)

Sponsor Signature

Principal or Bldg. Administrator

Date